



CAPITAL AREA WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES
August 23, 2007

The Capital Area Workforce Development Board met in regular session Thursday, August 23, 2007 at 8:30 a.m. at Johnston Community College, Smithfield, North Carolina. Members present: Robert Barham, Bruce Clarke, Barrie Davis, Kenny Gibbs, JoAnne Honeycutt (for Dr. Anthony Parker), Linda Horton, Susan Jackson, Terry Keene (for Earl Marett), Gerald Mitchell, Norma Owen, Dr. Donald Reichard, Nelson Rose, Vicki Shore, Michele Tavernise, Marie Watson and Durwood Woodall. Staff: Regina Crooms, Alfreda Barnett, Nikki Marshall, Jane Sterner and Susan Jablonski. Guests: Teresa Watson, Johnston County JobLink; Becky Long, Employment Security Commission Cary Office; Lisa Arnette, Employment Security Commission Raleigh Office; Nancy Stancil, Johnston County JobLink; Reginna Ford, Employment Security Commission Raleigh Office; Gene Norton, Employment Security Commission Raleigh Office; Zaida Partin, Telamon Corporation; Jackie McMillian, Employment Security Commission Raleigh Office; William B. John, Division of Employment and Training; Stan Dimac, Employment Security Commission Cary Office; Johanna Barker, Johnston County Industries and Samuel Lee.

Chairman Barham called the meeting to order and welcomed everyone. Chairman Barham asked were there any corrections to the draft minutes of June 28, 2007. The minutes were approved as written.

Durwood Woodall JobLink Committee Chair reported that the JobLink committee approved the new Northern Regional Center located in Wake Forest as an information site. The Northern Regional Center will open January 2008. Ross Yeager, Director of this Center, has allocated space for the JobLink information site. Mr. Woodall introduced the Capital Area JobLink System Job Search Pod Cast series. The series is used to market the JobLink Career Fair. They have designed four topics:

1. Career Fair Etiquette.
2. Control your Image.
3. Ace the Interview.
4. Results driven Resumes.

These videos were developed in partnership with Wake County Public Affairs Department. They will air on Wakegov TV and on multiple websites. The Board viewed the first Pod Cast series. Mr. Woodall thanked Janny Flynn, Lisa Ramsey, Brenda Wilkerson and Jane Sterner. Ms. Sterner announced that the videos can be viewed on the Wakegov.com website under podcasts.

Mr. Woodall announced the Capital Area JobLink Career Center fall career fair on September 18th at the McKimmon Center in Raleigh from 9:00 a.m. until 1:00 p.m. Mr. Woodall also mentioned that Capital Area JobLink System would celebrate its 10th year anniversary. The first center opened December 1, 1997. Mr. Woodall thanked the committee for everything.

Chairman Barham announced that each year Capital Area Board highlights our outstanding participants. Each year Capital Area submits nominations for the Governors award for persons in our programs that have overcome significant barriers in their endeavors to employment success. We have received notification that we did not win the governors awards, but we would like to give special tribute to these individuals to let them know how pleased and proud we are of their efforts. Johanna Barker, Program Coordinator for Johnston County Industries, announced that John Lee the Younger Youth participant of the year nominee, a WIA youth in the Yes I Can program is serving in the United States Army and his uncle Samuel Lee was present to accept the plaque and gift certificate. Mr. Lee thanked everyone on the behalf of his nephew. Nicole Covington, of Johnston County Industries received the Older Youth outstanding award nominee. Ms. Covington thanked everyone. Chairman Barham presented Teresa Watson, Case Manager whom stood in for Harry Huddleston Adult participant of the Year with a plaque and gift certificate. Ms. Watson talked about the many obstacles and accomplishments of Mr. Huddleston. Ms. Watson thanked everyone on Mr. Huddleston behalf. Chairman Barham presented, Stan Dimac Case Manager whom stood in for Esayas Adisu Adult participant of the Year with a plaque and gift certificate. Mr. Dimac thanked everyone on Mr. Adisu behalf.

Chairman Barham announced that Susan Jackson would be hosting Congressman David Price at Wake Med Hospital today.

Moving on to other business, Regina Crooms gave an update on the 3-month probationary period given to Employment Security Commission, Cary Local Office. Ms. Crooms stated that the ESC office at Cary has met all expectations outlined in their probationary agreement. Ms. Crooms thanked Susan Jablonski and Joan Lindley, Capital Area staff for their help. Ms. Crooms made the recommendation that Capital Area continue the contract for the next 9 months. Chairman Barham made motion. Gerald Mitchell seconded. Motion Carried.

Chairman Barham announced that this month's Board member spotlight would be Gerald Mitchell. Mr. Mitchell originally from New York. Drafted into military 1968 served in the Vietnam War. After military worked as a Correctional Officer in New York City. Attended college and received his Bachelor Degree and then went on to receive his Master Degree. Moved to Cary with his wife. Taught one semester at North Carolina Central and also UNC-Pembroke. Started working 1992 at Wake Technical Community College as a Director of Correctional Education. Promoted to Dean of Occupational Education in 1999, Vice-President of Continuing Education in 2003 and just recently promoted to Executive Vice-President of Continuing Education. Mr. Mitchell stated his goal is to attend law school. Married and has 6 girls. Hobbies are model trains. Mr. Mitchell mentioned that he owes his success to his father and mother. Mr. Mitchell stated that education; hard work, honesty and discipline will take you far. Chairman Barham thanked Mr. Mitchell for this wonderful spotlight.

Chairman Barham asked Ms. Crooms to give an update on the YouthBuild grant application that Capital Area applied for. Ms. Crooms stated the grant is for 1.2 million dollars to assist individuals from the age of 17-24 in occupational trade skills. Capital Area received a postcard stating that the application was submitted in a timely fashion, and no corrections were needed. Ms. Crooms thanked Capital Area staff for all their hard work. The grant will be a community effort. This project is for Wake and Johnston counties.

Chairman Barham, Ms. Crooms, Jane Sterner and Brenda Wilkerson attended the Fee for Service workshop conducted by Division of Employment and Training. Chairman Barham called on Ms. Sterner to talk about what she got out of the workshop. Ms. Sterner stated the handouts were very informative and still going over topics discussed. Chairman Barham called on Ms. Wilkerson for comments and she stated that when put into groups her group came up with many ideas for charging for different services.

Chairman Barham announced that on July 31st the Hurricane Katrina program close out banquet was held at the North Raleigh Hilton. Ms. Crooms stated that Capital Area served 157 participants through the Hurricane Katrina program. The program was a success, and it ends on September 30th. Ms. Crooms announced that some of the participants have started there own business. Shirley Chamberlain was one of our case managers for Hurricane Katrina and she is the owner of My Girlfriends Kitchen.

Chairman Barham mentioned the JobLink Career Center appreciation luncheon that was held on August 10th at the McKimmon Center and what a big success it was. Ms. Chamberlain received the Making a Difference award this year at the luncheon. Ms. Sterner thanked Durwood Woodall for his company donating \$50.00 cash to Ms. Chamberlain.

Chairman Barham opened the floor to other business. Reginna Ford gave the labor market update. Ms. Ford distributed copies of the labor force in depth report. Marie Watson announced the New Start Project that Johnston County Industries, and Johnston-Lee-Harnett counties are in partnership with. This grant is finished and there was additional participant support money remaining that will be used in partnership with the Johnston County JobLink to help with additional funding for participants. Kenny Gibbs gave the Board an update on the Americorps Program. Ms. Crooms gave a report on the Letter of Intent submitted by the Healthcare Coalition for a grant to expand the regional collaboration. This grant is for Allied Healthcare. Michele Tavernise stated that Capital Area started this coalition years ago. Chairman Barham announced the North Carolina Partnership Conference in Greensboro on October 17-19 and that if any member would like to attend please contact Ms. Crooms. Chairman Barham thanked everyone for coming and announced the next meeting is scheduled for October 25th in Wake County. The meeting was adjourned.