



CAPITAL AREA WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES
June 28, 2007

The Capital Area Workforce Development Board met in regular session Thursday, June 28, 2007 at 8:30 a.m. at the Workforce Development Training Center, Raleigh, North Carolina. Members present: Zena Anderson, Bob Barham, Ruby Bryant (for Marie Watson), Barrie Davis, Chris Droessler (for Dr. Del Burns), Nicole Hendren (for Bruce Clarke), Susan Jackson, Gerald Mitchell, Dr. Donald Reichard, Nelson Rose, Vicki Shore, Michele Tavernise, and Durwood Woodall. Staff: Regina Crooms, Nikki Marshall, Joan Lindley, Jane Sterner, Georgia Steele, Massaline Thomas and Darius Morris. Guests: Matt Boylance (for Joe Durham, Wake County Deputy Manager), Carmen Carroll, Wake County JobLink; Nancy Bartholomew, Johnston County JobLink; Regina Ford, Employment Security Commission Raleigh Office; Becky Long, Employment Security Commission Cary Office; Lisa Arnette, Employment Security Commission Raleigh Office; Gene Norton, Employment Security Commission Raleigh Office; Zaida Partin, Telamon Corporation; Carol Collins, Community Partnerships Incorporated.

Chairman Barham called the meeting to order and welcomed everyone. Chairman Barham asked were there any corrections to the draft minutes of April 26, 2007. The minutes were approved as written.

In preparation for a report from the Youth Council on funding recommendations, Chairman Barham noted that the Board meetings are open to the general public and asked Board members to be mindful of confidentiality and non-disclosure protections regarding all organizations involved. The Chair called on Chris Droessler, Vice-Chair of the Youth Council to give report and recommendation on the 2007 WIA Youth Program second year renewal. The recommendations are:

1. Extend the current contract with Community Partnerships, Inc. for a second year beginning August 1, 2007 and ending July 31, 2008 to serve youth in Wake County. Funding level is \$260,000.
2. Conditional extension contract with Haven House Services for a four-month probationary period beginning August 1, 2007 and ending November 30, 2007 to serve youth in Wake County. Funding level is \$80,000 for the four months or 33% of the current contract budget. Extension of the Haven House contract beyond four months will be contingent upon meeting specific performance and improvement expectations.
3. Extend the current contract with Johnston County Industries for a second year beginning August 1, 2007 and ending July 31, 2008 to serve youth in Johnston County. Funding level is \$267,750.
4. Extend the current contract with Telamon Corporation for a second year beginning August 1, 2007 and ending July 31, 2008 to serve youth in Wake County. Funding level is \$260,000.

Each recommendation was considered and voted on separately by the Board. All four youth funds recommendations were approved by Board vote. Michele Tavernise asked what was the youth funding comparison from last year and this year? Ms. Crooms stated that this year's youth funding was slightly increased. Chairman Barham thanked the Youth Council, Joan Lindley and Nikki Marshall for their work.

Chairman Barham announced that Capital Area JobLink Career Center at Employment Security Commission Raleigh Office received notice that their chartering criterion for Level III JobLink status has been approved. Chairman Barham called on Durwood Woodall for an update. Mr. Woodall announced that special recognition would be given at the North Carolina Workforce Development Partnership Conference in Greensboro at the Governor's Awards Banquet. Chairman Barham presented Gene Norton with Level III chartering plaque. Mr. Woodall also announced the new signage at the JobLink Career Center at Raleigh ESC. Capital Area is the first in the state to have installed a JobLink partner sign. Ms. Crooms stated that we have received numerous accolades and received email and telephone calls wanting to know where to purchase the sign.

Chairman Barham announced that July begins the State Workforce Development Board standards review time clock. In July of 2008 the commission will begin Board audits. Chairman Barham announced that Capital Area staff submitted a Regional Collaborative Grant to aid in marketing the Board to business and economic development agencies. Notification of grant award is expected at the end of July. Ms. Crooms stated that the Research Triangle Park Region was able to secure a grant in the amount of \$70,000 to assist in website design on Board services and newsletter for Capital Area, Durham and Kerr-Tar local areas.

Chairman Barham and Ms. Crooms attended the State of the Region Conference in May where the focus was on regional development. Our region consists of 13 counties. In the last 3 years our region has added 86,000 new jobs. The projected annual growth from 2006-2011 out of the 13 counties in our region has Johnston County leading with 3.5 annual growth rate and with Wake County following with 3.3 growth rate. Projection of population increase in our region over the next 20 years will increase by 890,000 people.

Chairman Barham announced that the Local Workforce Development Plan modification was submitted to DET and was approved with no corrections. Chairman Barham announced the Wake Tech job fair and thanked Gerald Mitchell for providing the facility.

Chairman Barham announced that the nominating committee sent nominations by email with recommendations for slate of officers. Chairman Barham opened the floor for any additional nominations. Michele Tavernise gave the nominating report. The nominating committee recommended the following for our slate of officers during the 2007-2008-program year: Robert Barham as Chairman, Susan Jackson as Vice-Chair and Marie Watson as Secretary. Chairman Barham called for nominations from the floor. Mr. Tavernise made a motion on behalf of the committee that the slate of officers be elected by acclamation. Motion Carried. Chairman Barham thanked everyone.

Chairman Barham announced that this month's Board member spotlight would be no other than himself. Chairman Barham started off by saying the name Barham is the name of a little town in Kent County England where his family first originated from. Chairman Barham was born in Hall

River, NC on June 20, 1938. He is the youngest of 4 brothers, and his father ran the company store for Cone Mills. He remembered World War II going on when he was in the 1st grade. He graduated from Elon College and met Betsy (his wife) during senior year in college then got married one week after graduation. He has one daughter Robin. He taught at William High School for 4 years. Wife Betsy taught 3rd grade. They moved to Raleigh in 1968. He received his Master's degree from North Carolina State. He was a counselor at Sanderson High School. He worked for CP&L as recruiter for 25 years. Bob's Hobbies Include: Exchange Club; Lions Club Member; Genealogy Research; Deacon at Church; Adult Sunday school Teacher. Additionally he owned an antique shop. He loves spending time with his granddaughter Jessica who is 6 years old. Chairman Barham called former Director, Brenda Savage and spoke to her about his interest in Workforce Development. Ms. Savage set up a meeting with Barrie Davis who was the Board Chairman and arranged a meeting with Mr. Barham. There were no vacancies on the Board and Mr. Davis assigned Mr. Barham to a committee until a vacancy became available. Chairman Barham received an ovation by the Board members and attendees for his wonderful spotlight.

Chairman Barham asked the Board for consensus on staff applying for the Federal Department of Labor Youth Build grant. The grant will provide training opportunities for youth in the construction trades arena. This grant is up to \$1.2 million and is a 2-year training grant. Ms. Crooms called on Nikki Marshall to explain the grant. Ms. Marshall stated that this grant is targeted for at risk youth to help them receive their GED. This is a 2-year grant with 1-year follow-up services that will enhance our WIA youth program. Youth already in the program will be dually enrolled in the construction program and could also be provided stable housing assistance. Ms. Crooms said that we would partner with the Community College system and the k-12 system to assist with in school youth. Ms. Crooms stated that we are envisioning four modules.

1. Plumbing
2. Light & Electrical Wiring
3. Carpentry
4. Heating & Air-Conditioning

Mr. Woodall asked if the grant would serve youth for the entire area. Ms. Crooms stated it is for Wake & Johnston Counties. Ms. Crooms announced that they have faced challenges in identifying a location for the program. The City of Raleigh zoning requires that sprinklers be installed in buildings where training is taking place. Chairman Barham asked were their any more discussion. Board announced consensus to proceed.

Chairman Barham opened the floor for other business.

Chairman Barham called upon Reginna Ford to give the labor update. Ms. Ford distributed copies of the labor data report. Ms. Ford explained how dividing the total number of unemployed by the civilian labor force numbers derives at the unemployment rate. She stated if the Board needed any labor market information please let her know. Chairman Barham thanked Ms. Ford. Ms. Crooms distributed copies of the Long Term Projection Report through 2014.

Chairman Barham announced to the Board that it is time for yearly evaluations of Capital Area staff. Chairman Barham provided each Board member with an evaluation form and envelope and asked members to return evaluation to him so that he could compile information and give the

report to the County Manager. Ms. Crooms advised members to mail the survey to Chairman Barham by July 12th.

Chairman Barham asked Ms. Crooms to announce nominations for Governors Award. Ms. Crooms stated that 3 nominations were submitted: One younger youth, one older youth and one adult, which will be announced at the October conference. Ms. Marshall announced that we would also recognize these participants at the fall Board meeting. The nominees will receive a plaque and monetary contribution for their outstanding participation and accomplishments.

Chairman Barham called on Georgia Steele, Program Manager for the Hurricane Katrina program to give the Board a closeout update. Ms. Steele stated that Capital Area operated a very successful program. Capital Area will celebrate this success with an end of the grant function on July 30th at the North Raleigh Hilton. Ms. Steele stated there would be a ceremony to thank the Partners who assisted with transitioning the survivors to life in Wake and Johnston Counties and also to thank the Board for approving the grant so that we could work with them. Invitations were mailed to all Board members. Ms. Steele announced that some of the survivors would be speaking about their experience with disaster, dislocations, and adjustments however 167 survivors were provided service under the grant. Ms. Steele stated that originally approximately 800 people came to Wake and Johnston County. Capital Area employed 2 Hurricane Katrina survivors as case manager. One has moved back and the other currently resides in Wake County and has started a business, My Girlfriends Kitchen. Becky Long announced that the Cary Employment Security provided Public Sector employment experience for 4 survivors.

Mr. Tavernise asked about post WIA funding for the coming year. Ms. Crooms called on Darius Morris. Mr. Morris stated that base allocation received a drop and there would be a reduction in the available carry-over. Ms. Crooms stated that the contractors took a 13% reduction in base allocation from last year with the exception of youth. Ms. Crooms passed out maps from the Raleigh Chamber of Commerce and also the annual report for 2005-2006 from the Workforce Investment Act.

Chairman Barham thanked everyone for coming and announced the next meeting is scheduled for August 23rd in Johnston County. The meeting was adjourned at 9:58 a.m.