
Employer Services

Recruitment Assistance

Job Listings

Resumes OnFile

On-Site Recruitment

Job Fairs

Outplacement Information & Assistance

Labor Market Information

Tax Credit Information



www.joblinkcc.com

Chartered by Capital Area Workforce Development Board

Where People, Jobs and Training Connect

What is the JobLink Career Center?

Capital Area's JobLink Career Center System brings together an array of services geared to assist businesses in filling their job openings and to help job seekers find employment.

Offering high quality, customized services, the JobLink Career Center is a valuable resource for both businesses and individual job/training seekers.

The JobLink Career Center helps businesses needing to maintain or increase their workforce and individuals seeking employment opportunities or training resources. Here's how...

Seeking qualified employees? Need additional resources?

Whether it's to post a new job, search resumes, obtain information on tax credits or get the most current Labor Market Information, the JobLink Career Center is for you.

The following services are available to employers:

- ❖ **Recruitment Assistance** - JobLink staff are available to assist you in recruiting qualified workers through Business Days, job listings, Resumes OnFile, job fairs, or other mutually agreed upon methods.
- ❖ **Business Days/Job Fairs** - Come on-site to the JobLink Center to recruit qualified employees. This is an opportunity for you to personally recruit qualified employees or to work with job seekers who are willing and able to learn new skills.
- ❖ **Job Listings** - Gives you the opportunity to post job openings in a variety of ways.
- ❖ **Labor Market Information** - You can gain information about the Labor Market such as: worker availability, employment trends, wage rates & industry projections for the state and various geographies.
- ❖ **Tax Credit Information** - Information is available to employers who hire qualified recipients who have difficulty obtaining and retaining jobs. Tax credits are available as a strategy designed to help job seekers most in need of employment gain on-the-job experience and move toward economic self-sufficiency.
- ❖ **Outplacement Information/Assistance** - JobLink staff can assist you with information on downsizing and helping your employees find other jobs. Rapid Response Teams of JobLink Partners and staff are available to go on-site to answer questions and provide information and assistance to employers and job seekers when these layoffs occur.
- ❖ **Resumes OnFile** - Employers with approved access can search JobLink's resume database by using a keyword search, category search or a combined search using both. Employers can view and print any resume chosen that fits their workforce needs. Contact method is determined by the job seeker and may include: phone, e-mail or through JobLink staff.

Our job is to help solve your workforce needs!

A variety of services are available through the Capital Area JobLink Career Center System. Not all services are available at each Center. Some of the services listed are offered on a limited basis. Please call in advance for the times these services are available.

- Recruitment Assistance
- On-Line Job Listings
- Resumes OnFile
- Business Days
- Job Fairs
- Outplacement Information/Assistance
- Labor Market Information
- Tax Credit Information
- Electronic Services
- Education and Training Info.
- Classes and Workshops
- Assessment Services
- Information Sessions
- Specialized Services
- Support Services Info/Referrals
- TeleTypewriter Device (TTY)

Come visit Capital Area's JobLink Career Centers.
Services offered and directions are available online at www.joblinkcc.com

Wake County Locations

JobLink CC at Swinburne

Human Services Center
220 Swinburne Street
Raleigh, NC 27610

Hours: M-F: 9 - 4:15, Tues: 9 - 8
Phone: (919) 250-3770
Fax: (919) 212-9491
TTY: (919) 212-7590
Contact: JoAnn Shepherd

JobLink CC at Cary ESC

Employment Security Commission
742-F East Chatham Street
Cary, NC 27511

Hours: 8:30 - 5:00
Phone: (919) 469-1406
Fax: (919) 469-2472
Contact: Becky Long

JobLink CC at Raleigh ESC

Employment Security Commission
3351 Carl Sandburg Court
Raleigh, NC 27610

Hours: 8:30 - 5:00
Phone: (919) 212-3849
Fax: (919) 250-4007
Contact: Leon Perry

JobLink Career Center at ERC

WC Eastern Regional Center
1002 Dogwood Drive
Zebulon, NC 27597

Hours: 8:30 - 5:00
Phone: (919) 404-4003
Fax: (919) 404-3957
Contact: Darryl Blevins

JobLink Career Center at SRC

WC Southern Regional Center
130 N. Judd Parkway NE
Fuquay-Varina, NC 27526

Hours: 8:30 - 5:00
Phone: (919) 557-1121
Fax: (919) 557-1091
Contact: Dennis Hickey

Johnston County Locations

JobLink Career Center at JCC

Johnston Community College
245 College Road
Smithfield, NC 27577

Hours: 8:00 - 5:00
Phone: (919) 464-2485
Fax: (919) 209-2093
TTY: (919) 209-3094
Contact: Nancy Stancil

JobLink CC at Smithfield ESC

Employment Security Commission
224 Peedin Road
Smithfield, NC 27577

Hours: 8:30 - 5:00
Phone: (919) 934-0536
Fax: (919) 934-1369
Contact: Truitt Underhill

JobLink CC at Clayton Corners

Telamon, Corporation
11671 US Highway 70
Clayton, NC 27520

Hours: 8:30 - 5:00
Phone: (919) 585-4807
Fax: (919) 553-7437
Contact: Zaida Partin