



## Capital Area Workforce Development Board Meeting

Thursday, December 1, 2011  
8:30 am - 10:00 am

NC Association of Educators  
700 S. Salisbury St  
Raleigh, NC 27601

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### Agenda

1. Call to Order  
Introductions/Welcome Susan E. Jackson, Chair
2. Action on the October 27, 2011  
Meeting Minutes Board
3. Governor's Awards for Excellence  
in Workforce Development Susan E. Jackson
4. Director's Update Pat E. Sturdivant
5. 'Burning Glass' Virtual Demo Kevin Burgess
6. Committee Reports Committee Chairs
  - a. JobLink System Committee Cindy Chunn
  - b. Business Alliance Committee Valerie Sachariat
  - c. Youth Council Ross Yeager
7. Chair's Report Susan E. Jackson
8. Public Participation All
9. Other Business Board & Capital Area Staff
10. Adjourn Susan E. Jackson